



དཔལ་ལྷན་འབྲུག་གཞུང་།  
དགེ་ལེགས་ལྷན་ཁྲོམ་གྱི།  
ROYAL GOVERNMENT OF BHUTAN  
GELEPHU THROMDE



Date:

To  
The Chief  
Development Regulatory Division  
Gelephu Thromde

**Subject: Request for location clearance**

Sir,

I am processing Business/ Industrial License with the regional Trade Office for the establishment of  
..... (specify activity) on Plot No GT1-..... In LAP .....  
under ..... Demkhong.

Therefore, I would like to request your office to kindly issue location clearance to enable me to process  
the license.

Yours sincerely

Name and Signature.....

CID No.....

Contact No.....

***Note: If the space is rented, please attach a copy of the latest rental agreement signed between the  
two parties.***